



## Jefferson Training Coach Menu of Services

### For Potential and Current Trainers:

- **Becoming a credentialed trainer:** Guide through the initial credentialing process.
- **Training planning:** Help you plan and deliver engaging training that supports regulations, quality practices, and the transfer of learning.
- **Evaluation:** Create evaluation plans to support learner behavior change and positive child and program outcomes.
- **Credential Renewal:** We can help you understand renewal requirements and timelines.
- **Training Observations:** Invite us to observe your training session and receive individualized, supportive feedback.
- **Adult Learning Opportunities:** The Training coaches facilitate adult learning sessions and can help you locate adult learning training to strengthen your skills.

### For Directors:

- **Finding Trainers:** Send an email out to current credentialed trainers in Jefferson when you are looking for training for your staff
- **Researching Trainers:** Search TRIS for trainers who have trained on a topic in the past
- **Submitting trainings to TRIS for pre-approval:** Trainings not on the TRIS calendar can be submitted to TRIS for pre-approval, at least 30 days before the event, to evaluate if your staff may be eligible to receive credit for the training.

### For Partner Organizations:

- **Sharing information with Credentialed Trainers:** Send an email out to current credentialed trainers in Jefferson with training needs, calls for proposals, or trainer job opportunities.
- **Advise/Assist with Training Events:** Need help meeting requirements so participants can receive credit for your training events? Creating a call for proposals for your event? Submitting trainings to TRIS for preapproval? Knowing what to include on participant training registration forms? I'd be happy to advise.



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