

(Facility Name)

## Screening Policy/Procedures

Within the first 90 days of enrollment all children in the center will be screened with the *(screener of choice)*. This process will be tracked by the director using a tracking sheet within the individual child's information folder.

Any children who test below the developmental expectations according to their age and the standard for the screening, with the parent's cooperation, will be either referred to *(the referral source for your specific county; i.e., school district, pediatrician, state agency, etc. whichever is appropriate)*, within 30 days of the completion of testing.

The director will track check and follow up on all testing and referrals.