



**Division of Child Care Town Hall
Professional Development and Training
August 8th, 2023**



Required trainings
and hours by
provider type

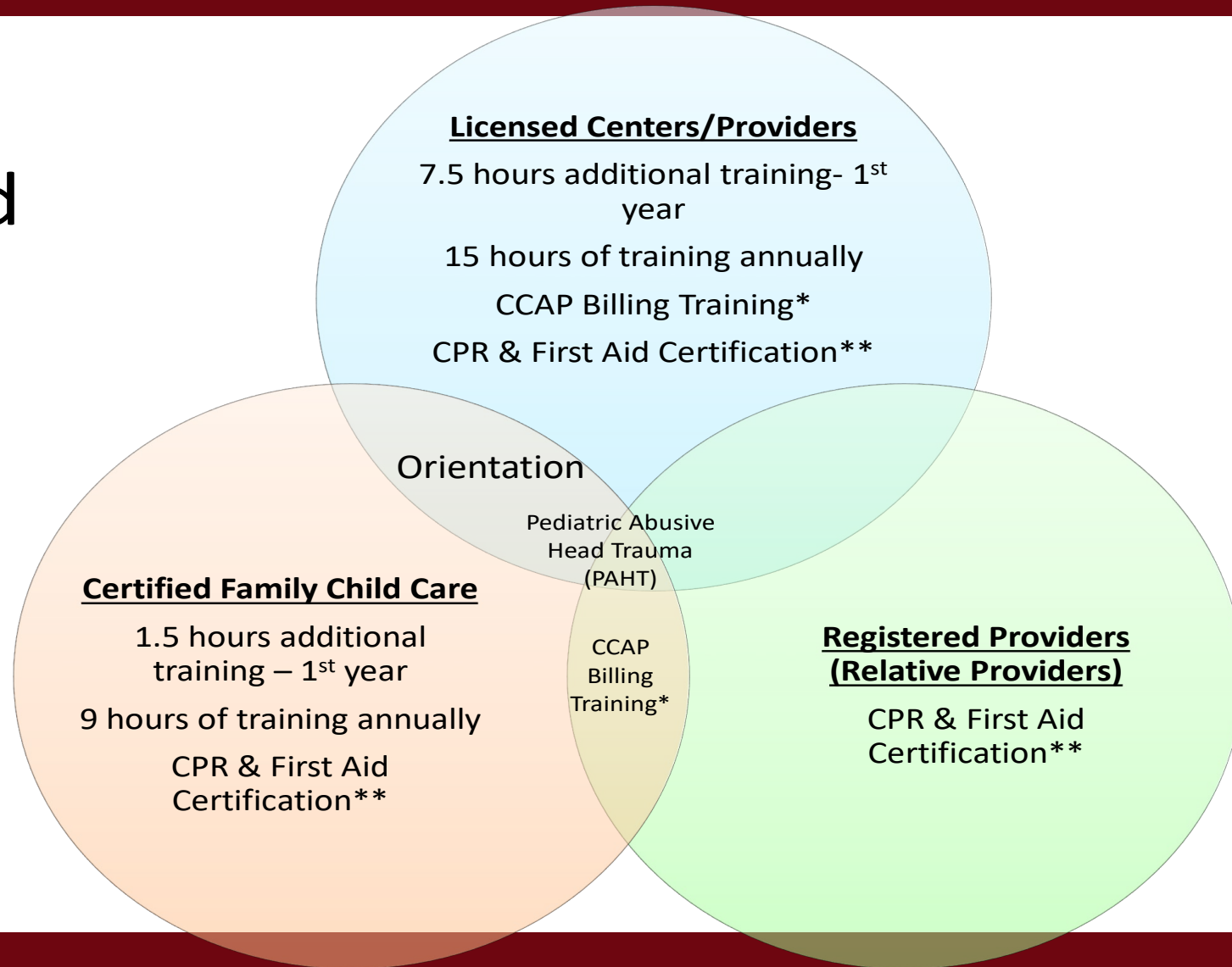
Where can I find
training?

How do I submit a
Training Approval
Request?

Above and Beyond
– Scholarships &
Credentials

Professional
Development Plans
& Supporting Staff

Required Trainings and Training Hours



Where can I find training?

Define “Approved Training”

Calendar/Approved Trainings

Trainer Search

Home / Calendar Search



[Click here for Free Online Training including: Pediatric Abusive Head Trauma, CPR and First Aid and more...](#)



Approved First Aid and CPR Courses

Calendar/Training Search

Title

Specify some keywords about the training you would like to find

Sponsoring Agency

Specify sponsoring agency of the training

Location/County

Select the location for Face to Face, Teleconference, or Webinar trainings you would like to see

Start Date - End Date -

Specify a date range in the format mm/dd/yyyy to filter

Cost Free

[Home](#) / [Trainer Search](#)

Trainer Search

NOTE: This search will provide a list of Trainers with an active Kentucky Trainer Credential who have authorized their information to be made available so interested parties may contact them for training.

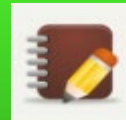
Trainer Name First: Last:
Specify the trainer's first and/or last name

- Trainer Types**
- | | |
|-------------------------------------------------------------------------|--------------------------------------------------------------------|
| <input type="checkbox"/> Child Care Health Consultant | <input type="checkbox"/> Connect the Dots |
| <input type="checkbox"/> Connect the Dots: Autism | <input type="checkbox"/> CPR and First Aid |
| <input type="checkbox"/> DCC Academy: Business Practices Track | <input type="checkbox"/> DCC Academy: Director/Administrator Track |
| <input type="checkbox"/> DCC Academy: Special Needs Track | <input type="checkbox"/> Early Childhood Consultant |
| <input type="checkbox"/> Early Childhood Mental Health Specialist | <input type="checkbox"/> Early Childhood Standards |
| <input type="checkbox"/> Orientation | <input type="checkbox"/> Pediatric Abusive Head Trauma |
| <input type="checkbox"/> Strengthening Business Practice ECQA Certified | <input type="checkbox"/> Strengthening Families Trainer |
| <input type="checkbox"/> Substance Exposed Infants | |

Training Approval Requests

Search the Calendar/Approved Trainings Area FIRST to see if the training is already approved

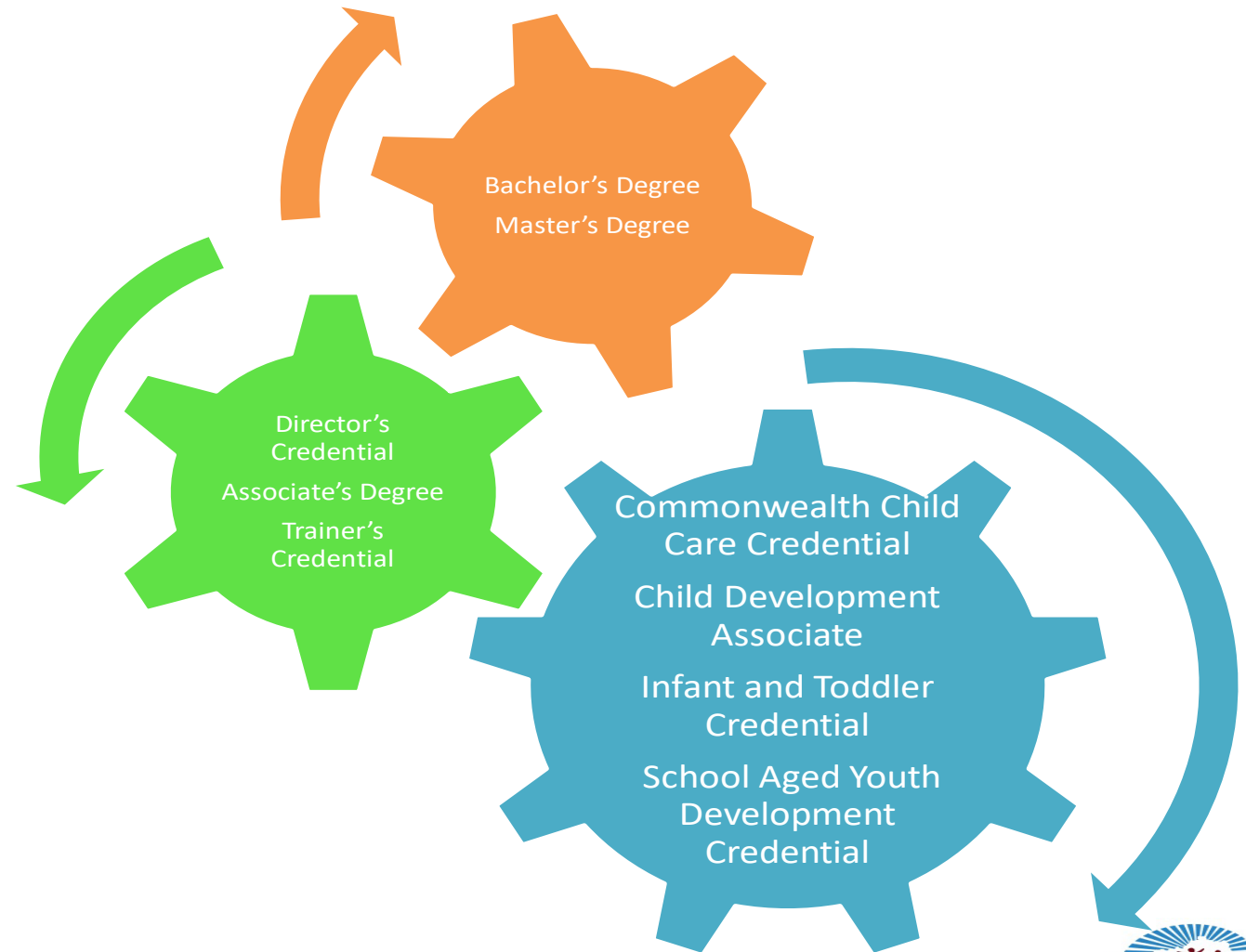
Once you are logged into ECE-TRIS, select "Training Requests"



Complete all details in the Request area and follow the prompts for uploads and information.

Scholarships and Credentials

- ✓ Early Childhood Development Scholarships:
 - Non-College Scholarship (CCCC and CDA)
 - Kentucky Higher Education Assistance Authority (KHEAA) Scholarships
 - Milestone Achievement Awards and Related Education Awards
 - CDA Mini-Grants
 - Accreditation Grants
- ✓ Apprenticeships
- ✓ Digital Badging (coming soon!) & awards



Professional Development Plans

Required per regulation

Can include minimum requirements to comply with regulation

Can include plans for training and certifications beyond regulation requirements (best practice)



Supporting Staff

Reminders about Training and Hire Dates

Do NOT complete trainings prior to an ***eligible determination*** in KARES!

- Trainings will count for completion, but staff will not receive clock hours for annual regulatory requirements.
- As much as possible, avoid “brand new to child care” hires with a short second year (June).

KARES and ECE-TRIS share reports for hire dates, determination dates, employment history, etc.

- Personal data needs to be accurate ACROSS platforms!
- Incorrect information in either can cause delays and inaccurate reporting.
- Staff under age 18 cannot go in KARES.

- [Tip Sheet: How to Find Approved Training in ECE-TRIS](#)
- [Tip Sheet: How to Submit a Training Approval Request in ECE-TRIS](#)
- [Child Care Aware: Professional Development Site & Locating Your Coach](#)
- [CCA Sample Professional Development Plan](#)
- [Tip Sheet: How to Calculate Hours for New Staff](#)
- [Tip Sheet: Understanding Hire Dates on Records & Reports in ECE-TRIS](#)
- [Tip Sheet: Hiring Staff & Higher Ed Students Under 18 Years Old](#)
- [Kentucky Administrative Regulations for Child Care - All Topics](#)

Lots of Links!

Questions?



Department for Community Based Services

Division of Child Care

Professional Development Section

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