



Tips for Completing the Level 2 Co-Training Requirement

THE REGULATIONS:

In Section 6 (1)(b), the regulations state that Level 2 Trainers must “Co-train at least twelve (12) clock hours with a Level 4 or 5 Kentucky Early Care and Education trainer before training solo”

Regulatory requirements regarding co-training for Level 2 trainers are found [here](#).

TYPES OF CO-TRAINING ALLOWED:

Face-to - Face	LIVE Webinar	On-demand Course	Independent Study
✓	✓	⊘	⊘

Co-training hours can be obtained through face-to-face trainings and live webinars. Co-training hours may not be obtained through independent studies and web-based on-demand trainings.

TRAINER PARTICIPATION:

50%-60% 40-50% Level 4-5 trainer Level 2 trainer ✓	20% 80% Any other training balance not accepted ⊘
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The Level 2 trainer must actively participate in the co-training as a trainer, totaling 12 hours. This should be a minimum of a 60/40 split (roughly) with the Level 4/5 trainer completing 50-60% of the training and the Level 2 trainer completing 40-50%. **Co-training must be completed before training solo.**

OTHER TIPS:

- The Level 2 trainer cannot co-train on a training content they are not approved to train (Orientation, Connect the Dots, etc.)
- The Level 2 trainer should be entered in ECE-TRIS as the co-trainer for these trainings. It is recommended the Level 4/5 trainer enter the training session into ECE-TRIS.
- The Level 2 trainer should let their Training Coach know co-training hours and sessions when the 12-hour requirement is completed, so that the Coach can verify and update the trainer’s ECE-TRIS record. The Level 2 trainer should also keep all co-training documentation.
- For assistance with this process, contact your [Regional Training Coach](#).