

# Tips for Completing the Level 2 Co-Training Requirement

#### THE REGULATIONS:

In Section 6 (1)(b), the regulations state that Level 2 Trainers must "Co-train at least twelve (12) clock hours with a Level 4 or 5 Kentucky Early Care and Education trainer before training solo"

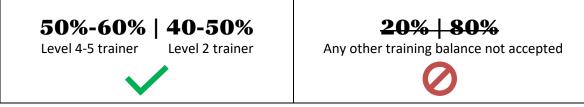
Regulatory requirements regarding co-training for Level 2 trainers are found <u>here</u>. [Section 6 (1)(b)]

## **TYPES OF CO-TRAINING ALLOWED:**



Co-training hours can be obtained through face-to-face trainings and live webinars. Co-training hours may not be obtained through independent studies and web-based on-demand trainings.

## **TRAINER PARTICIPATION:**



The Level 2 trainer must actively participate in the co-training as a trainer, totaling 12 hours. This should be a minimum of a 60/40 split (roughly) with the Level 4/5 trainer completing 50-60% of the training and the Level 2 trainer completing 40-50%. **Co-training must be completed before training solo.** 

## **OTHER TIPS:**

 $\Box$  The Level 2 trainer cannot co-train on a training content they are not approved to train (Orientation, Connect the Dots, etc.)

□ The Level 2 trainer should be entered in ECE-TRIS as the co-trainer for these trainings. It is recommended the Level 4/5 trainer enter the training session into ECE-TRIS.

□ The Level 2 trainer should let their Training Coach know co-training hours and sessions when the 12-hour requirement is completed, so that the Coach can verify and update the trainer's ECE-TRIS record. The Level 2 trainer should also keep all co-training documentation.

□ For assistance with this process, contact your <u>Regional Training Coach</u>.