



# Keys to Renewal

## Who needs to renew?

**Level 1:** Not renewable

**Level 2-4:** Submit an online application and submit the required training hours.

**Level 5:** Submit an online application

**Specialty:** Submit an online application and any necessary license, certificate, or credential.

## Required training hours Level 2-4

- Early Childhood: 8
- How to train other adults: 7
- Other: 15 (related professional licensure, certification, credential (pertinent to early care and education) or additional early childhood or how to train other adults hours.

Total: 30

## How to train other adult hours?

- Beyond Fundamentals
- Trainers Institute
- Training pre-approved by the Division of Child care at least 30 days prior to the training.

[www.hdilearning.org](http://www.hdilearning.org)

**For questions contact your Regional Training Coach:**

[www.childcareawareky.org/about-child-care-aware/coaches/](http://www.childcareawareky.org/about-child-care-aware/coaches/)