WHAT IS ECE-TRIS?

ECE-TRIS is a web-based system designed for the Division of Child Care to serves all early care and education professionals in Kentucky. The ECE-TRIS system provides 24-hour access to comprehensive data for customized reports. The system provides aggregate data on training hours, training participants, training requirements, and other related information.

For the past 20 years, the Training Records Information System Unit has provided quality data management and reporting services to the Cabinet for Health and Family Services. ECE-TRIS was developed using this expertise resulting in a comprehensive system which serves all early care and education professionals in Kentucky. ECE-TRIS was designed and developed with an open database structure that supports new initiatives. ECE-TRIS employs experienced team members who understand the importance of the consistency, quality and integrity of data for use in high-quality reports. The ECE-TRIS team is proud of their role in capturing professional development activities for the early care and education professionals involved in the care of Kentucky's children.

WHAT ARE THE BENEFITS OF ECE-TRIS?

Learners can use ECE-TRIS to:
- Take ownership of their professional development with the ability to view and print their comprehensive training record at any time
- Locate professional development opportunities utilizing the public training calendar

Employer Contacts are able to:
- View and print their staff's training records for professional development planning and licensing requirements, if applicable.
- View and print reports reflecting comprehensive training information for all staff
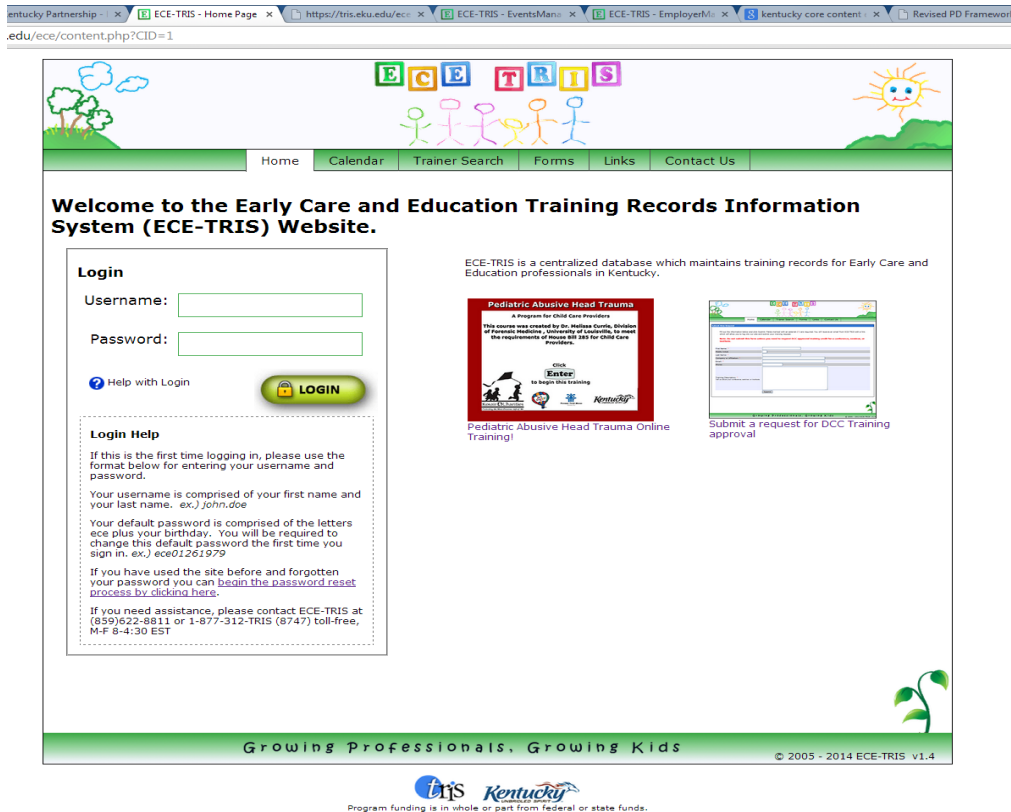
WHY IS MY CREDIT GOING INTO TRIS?

Prior to the development of TRIS there was not one location that was capable for capturing training data for all early care and education professionals. The Division of Child (DCC) recognized the need to identify the population and what training was occurring. DCC management understood that to improve the quality of care and increase professionalism in the field they needed to assess where the gaps were in training and where improvement was needed. The reporting features of TRIS have allowed many user types to gather training data from the individual, employer, training agency and state level. Your credit for events entered into TRIS will be recorded and accessible to you online anytime you need to obtain them reducing the need for certificate gathering. Your TRIS portfolio of professional develop awaits your login!

Instructions on how to log in and navigate the ECE–TRIS website
https://tris.eku.edu/ece

Step 1 - Enter the website https://tris.eku.edu/ece into the address bar of your internet browser

❖ It's a good idea to bookmark this website or save it to your favorites.

For standard username and password, click on

❓ Help with Login

Login Help
Username: Your username is comprised of your first name and your last name. ex.) john.doe
Password: Your default password is comprised of the letters ece plus your birthday. You will be required to change this default password the first time you sign in. ex.) ece01261979

After the initial login, a Password Security Page appears and the user will be prompted to reset their password.

Step 2 - A **successful login** will take you to the home page. The options available to the user on this page will be determined by the access level. All users will have the option to view their **Training Record** and **personal information** and have the option to change their password by clicking on the buttons on the right of the screen.

My Information	Welcome , You've successfully signed into the system!

Patty Participant
123 Main St.
City, KY 42000

Phone: (000)000-0000
Employer: Great Daycare
Email: myemail@yahoo.com
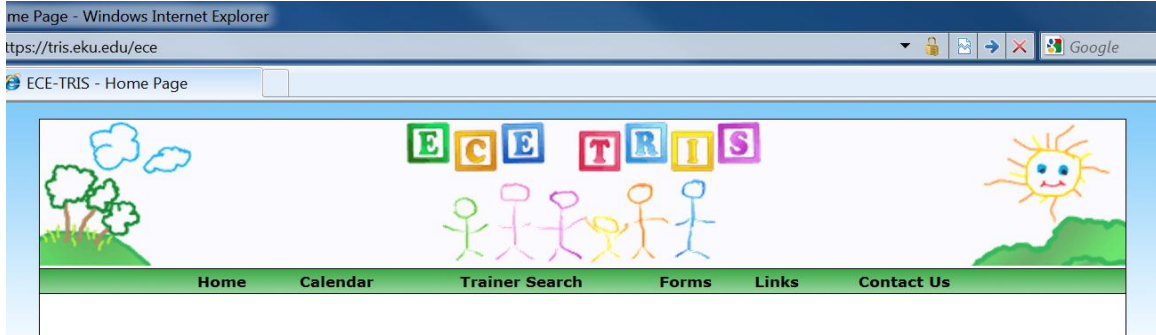
View My Training Record

View / Edit My Personal Information

Change My Password

Note: If your employer or training records information is incorrect, click here to contact ECE-TRIS. Also note that if your name has changed, your username to log into this site will not be updated automatically. Contact us if your username needs to be changed.

Step 3 – Below is a **Training Record Report** for a user who has attended training. Training records may be viewed by selecting "View My Training Record" from the Home Page.

Early Care and Education-Training Records Information Systems
Individual Training Record

Name:	Patty Participant	ADD: Southern Kentucky District
Employer:	In-Home Family Child Care	County: Southern County

Date	Clock Hours	Title
10/10/2006	3.00	Campbell CECC: Using Children's Literature to explore KY's EC Standards

Trainer Name:	Timothy Trainer
Trainer Credential #:	70253
Credential Expiration Date:	10/16/2009
Trainer Level:	5
Training Agency:	Early Care Agency, Inc.
Training Level:	2
Core Content Subject Area:	1
CDA Subject Subject Area:	2
IECE Standard:	

Date	Clock Hours	Title
11/18/2006	6.00	Orientation for Early Care and Education Professionals

Trainer Name:	Tammy Trainer
Trainer Credential #:	70031
Credential Expiration Date:	05/12/2009
Trainer Level:	5
Training Agency:	Early Care Agency, Inc.
Training Level:	1
Core Content Subject Area:	1, 2, 4
CDA Subject Subject Area:	1, 2
IECE Standard:	

Date	Clock Hours	Title
01/09/2007	3.00	County CECC: Helping at Home, Using the Parent Guide to Kentucky Standards

Trainer Name:	Tina Trainer
Trainer Credential #:	70253
Credential Expiration Date:	10/16/2009
Trainer Level:	5
Training Agency:	Early Care Agency, Inc.
Training Level:	2
Core Content Subject Area:	6
CDA Subject Subject Area:	4
IECE Standard:	

Totals:

Training Sessions:	3
Hours Trained:	12.00

Friday, March 23, 2007 08:35:39 AM

Kentucky

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Features of the ECE-TRIS website which are available without login

Training Calendar: this page will allow you to search for available trainings in your area.

Trainer Search: Kentucky Credentialed Trainers who have agreed to post their contact information will be listed on this search page so you can find trainers willing to train in your area.

Contact Us: This area provides the ECE-TRIS office contact information as shown below.

Contact Us

Main Contact: Eastern Kentucky University
ECE-TRIS
Unit 229 Mattox Hall
521 Lancaster Ave.
Richmond, KY 40475-3102

ecetris@eku.edu
Phone: (859)622-8811
Toll Free: 1-877-312-TRIS (8747)
Fax: (859)622-6838

Office hours are 8:00 AM to 4:30 PM EST, M-F

We encourage you to contact ECE-TRIS staff for assistance or questions