



922 KAR 2:120 Transportation. (2) A center providing or arranging transportation service shall:

(c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.

Emergency Procedures Practiced	JAN	FEB	MAR	APR	MAY	JUNE
Date of monthly drill						
# of children who participated (if any)						
Names of staff who participated						
Emergency Procedures Practiced	JULY	AUG	SEPT	OCT	NOV	DEC
Date of monthly drill						
# of children who participated (if any)						
Names of staff who participated						

Monthly Emergency Drills might include:

- 1) Practice the emergency evacuation of a vehicle as the result of a traffic accident or malfunction.*
 - 2 Review safety measure used in the transportation of children with chronic medical conditions or behavior concerns.*
 - 3) Review the documents stored in the transportation binder including the location of the children's identifying information, insurance card and vehicle registration.*
 - 4) Review the procedures for use of emergency supplies stored on the vehicle; i.e., fire extinguisher, first aid kit, reflector triangles, device to cut restraints.*
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